



ALCOHOLICS ANONYMOUS IS A FELLOWSHIP OF MEN AND WOMEN WHO SHARE THEIR EXPERIENCE, STRENGTH, AND HOPE WITH EACH OTHER THAT THEY MAY SOLVE THEIR COMMON PROBLEM AND HELP OTHERS TO RECOVER FROM ALCOHOLISM.

THE ONLY REQUIREMENT FOR MEMBERSHIP IS A DESIRE TO STOP DRINKING. THERE ARE NO DUES OR FEES FOR AA MEMBERSHIP, WE ARE SELF SUPPORTING THROUGH OUR OWN CONTRIBUTIONS.

AA IS NOT ALLIED WITH ANY SECT, DENOMINATION, POLITICS, ORGANIZATION, OR INSTITUTION. DOES NOT WISH TO ENGAGE IN ANY CONTROVERSY, NEITHER ENDORSES NOR OPPOSES ANY CAUSES.

OUR PRIMARY PURPOSE IS TO STAY SOBER AND HELP OTHER ALCOHOLICS TO ACHIEVE SOBRIETY.

Copyright© by The A.A. Grapevine, Inc.

WHO WE ARE: The **District Committee**

The District Committee and voting body consists of the group General Service Representatives (GSR), the District Committee Member (DCM), the Alternate DCM, District Recording Secretary, Alternate Recording Secretary, District Treasurer, Alternate Treasurer, Standing Committee Chairs (Accessibilities, Cooperation with the Professional Community, Corrections Facilities, Grapevine and Literature, Treatment Facilities, Public Information, Webservant, Archives), District Listing Chair, Bridging the Gap Coordinator (Treatment), Bridge Program (Corrections), Phone Coordinator (PI), Third Legacy, Newsletter Editor, Schedules Coordinator.

District Committee members attend all monthly district meetings and provide written and oral reports to the committee.

The **GSR** has the job of linking the AA group with AA as a whole and is responsible for carrying information to the group and representing the group at District and Area functions. In some cases, this requires the GSR to introduce issues to the group and then report on his/her group's conscience based on informed discussion of the issue. In other cases, usually minor business known as housekeeping issues, the GSRs make decisions based on their knowledge of the group's will. The GSR also brings information regarding service opportunities to the group. The GSR attends District meetings, and the Western Washington Area Assembly to vote his/her group's conscience.

GSRs AND THEIR ALTERNATES ARE TO ATTEND

HOME GROUP BUSINESS MEETINGS
DISTRICT MEETINGS (third Saturday of every month)
PRE-CONFERENCE (preceding the General Service Conference)
DELEGATE'S REPORT (following the General Service Conference)
PRE-ASSEMBLY (preceding the Area Assembly)
AREA ASSEMBLY IN OCTOBER

OPTIONAL MEETINGS

THE THREE AREA COMMITTEE QUARTERLIES
ANY OF THE STANDING COMMITTEE QUARTERLIES
ARCHIVES
CORRECTIONS
CPC (COOPERATION WITH THE PROFESSIONAL COMMUNITY)/
PI (PUBLIC INFORMATION)
GRAPEVINE & LITERATURE
TREATMENT
ACCESSIBILITY
WEB COMMITTEE
PRAASA (Pacific Region Alcoholics Anonymous Service Assembly)
AA FORUMS (Regional and Local)
WORKSHOPS

The Elected District Trusted Servants

Elections are held in September of even numbered years for service beginning in January of the following year for a term of two years. Neither the DCM nor the Alternate DCM should hold other service commitments at the District or Area level.

The **DCM's** job is primarily that of two-way communication between the groups and the AA service structure.

The DCM:

- Regularly attends all district meetings and area assemblies.
- Receives reports from the groups through GSRs and through frequent personal contacts with the groups in the district.
- Holds regular meetings with all GSRs in the district (the monthly District Meeting).
- Helps the Conference delegate cover the area, which would be impossible for the delegate to do on a group-by-group basis.
- Assists the delegate in obtaining group information in time to meet the deadline for AA directories (may be delegated to a District Listing Chair).
- Keeps GSRs informed about Conference activities; this includes setting up opportunities for the delegate's Conference report, occasionally making the Conference report if the delegate cannot be present, and inviting the delegate to regular district meetings.
- Makes sure that GSRs are acquainted with *The AA Service Manual*, the *Twelve Concepts for World Service*, the GSO Bulletin *Box 459*, workbooks and guidelines from GSO, and any other service material.
- Helps GSRs make interesting reports to groups, and encourages them to bring new AA members to service events.
- Keeps groups informed about Conference-approved books and pamphlets.
- Organizes workshops and/or sharing sessions on service activities.
- Regularly keeps in touch with the alternate DCM and the delegate; sends district minutes to the delegate and alternate, and exchanges them with other districts.
- Brings Traditions problems to the attention of the delegate.
- Makes a regular practice of talking to the groups (new and old) on the responsibilities of general service work.

The **Alternate DCM** is a backup for the DCM. If the DCM resigns or is unable to serve for any reason, the alternate steps in. Usually, the alternate is elected at the same time as the DCM by the same procedure. Alternate district committee members should be encouraged to assist, participate, and share in the DCM's responsibilities at the district and area meetings.

Duties may include:

- Helping groups and service committees organize and assist in the presentation of service workshops, pre-conferences, delegate's reports, pre-assemblies, local quarterlies, and any other events involving the district
- Submitting monthly district newsletter reports to the WWA 72 Newsletter informing the Area of district activity and events
- Assisting in coordination of district meeting site and preparation

The **Recording Secretary** is responsible for maintaining a record of District business and activities and communicates this record to the GSR's and the District Committee in a timely manner. The Recording Secretary is generally responsible for all written communications from the District. Other duties include:

- Keep an attendance record for all meetings held by the District
- Assure acceptance or correction of the past month's minutes. Redistribute corrected minutes when applicable.
- Take minutes of all pertinent actions at meeting. All trusted servants should submit written reports.
- Maintain a complete file of all minutes, Treasurer's reports, District Newsletters, and other communications and documents.
- Maintain record of Passed and Failed Motions.

The Recording Secretary will be reimbursed by the Treasurer for production, copying, postage and communications by submitting an expense request form with receipts.

The **Alternate Recording Secretary** should be available to fill in if the Recording Secretary resigns or is unable to fulfill the secretarial duties. The Alternate Secretary is encouraged to assist with secretarial duties, such as keeping a record of passed and failed motions.

The **Treasurer** is responsible for receiving, disbursing and reporting on funds for the District. These include revenues generated by donations from the groups and from the 7th tradition at District meetings. Funds are dispensed as directed by the District Committee.

The Treasurer follows the District's guidance on financial procedures, providing a monthly written treasurer's report that itemizes expenses paid and keeps the District Committee informed of the status of monies spent compared to the yearly budget, and current funds available. Keeps a record of contributions received, listed by group, and informs the District Committee of contribution trends.

Other Duties include:

- Remind GSRs and District Committee Chairs of the 7th Tradition responsibilities.
- Make financial recommendations and answer any questions about the financial status of the District.
- Maintain a complete file of all Treasury records.
- Ensure that the required expense request form and supporting receipts or documents are completely filled out and received before issuing any check.

The Treasurer should stay in frequent communication with the Alternate Treasurer on district financial activity.

The **Alternate Treasurer** is available to fill in if the Treasurer resigns or is unable to fulfill treasury duties. The Alternate Treasurer is the preferred second signer on checks issued. The Alternate Treasurer may also be encouraged to assist with regular treasury duties, staying in frequent communication with the Treasurer.

The Appointed District Trusted Servants

Listing Chair: Maintains current contact list and information of all Groups, GSRs, and District 46 Committee members. Communicates any and all changes and/or updates with the District 46 Committee. Forwards appropriate information to Area 72 Registrar and ensures that Area and GSO records are accurate and up-to-date.

Archivist: Maintains and stores the District Archives in an appropriate manner and facility. Materials directly pertaining to the history of District 46 are kept. Creates and stores audio tapes of senior members of the District for historical record. Provides the archives for District/Group use as requested. Attends quarterly Area Archives Committee meetings.

Third Legacy Chair: Increases awareness among the membership of the importance and need for service work. Is available for talks at the home groups, plans and/or participates in workshops and other activities to increase awareness of AA's three legacies.

Cooperation with the Professional Community: Primarily educational in scope. CPC work seeks to explain what AA is and what it is not to professionals who may come in contact with alcoholics. Typically, CPC works with doctors, nurses, dentists, counselors, treatment center workers, lawyers, police, judges, teachers, clergy, corporate employee assistance programs, business managers and union leaders. Attends quarterly Area PI/CPC Committee meetings.

Public information: Primarily educational in scope. PI work includes speaking at and training other AA's to speak at non-AA events. Appears at schools, health fairs and other non-AA events and works with media to explain our tradition regarding anonymity. Attends quarterly Area PI/CPC Committee meetings. Covers coordination of phone services if that position is vacant.

Phone Coordinator: Ensures the availability to the public current information on AA meetings and contacts. These duties are covered by the PI Chair if the position is vacant.

Corrections: Corrections work consists of any project reaching out to the alcoholic who is in prison, jail or other correctional facility. This work can include running or coordinating meetings in facilities; writing to alcoholics in prison; or helping the AA who is being released from prison get to a meeting in their community, which is the Bridge Program. Attends quarterly Area Corrections Committee meetings.

Treatment: Helps reach alcoholics in hospitals and treatment facilities. Programs can include: running or coordinating in-house meetings; providing panelists to describe what AA is and what it is not; and providing the AA message through books, pamphlets and word of mouth as well as coordination of the Bridging the Gap Program. Attends quarterly Area Treatment Committee meetings.

Grapevine and Literature: Work includes making AA's aware of the variety of approved literature available and supplying subscriptions forms to Groups for to the AA Grapevine and LaVina magazines. Attends quarterly Area Grapevine/Literature Committee meetings.

Web Servant: Follows the AA Guidelines for the Internet and all AA literature pertinent to our online presence. Ensures that information on the district website is accurate and up-to-date, especially regarding meeting locations, dates, and times, and event announcements. Attends quarterly Area Web Committee meetings.

Schedules: Prepares monthly printed schedule with information provided by GSRs regarding group meetings, locations, dates, and times, as well as current district contacts and events. Submits the schedule to the printer in a timely manner for completion and distribution at the regular monthly district meetings.

Accessibilities: Assists with overcoming obstacles that might hinder a member's access to AA meetings. Could include, but not limited to, helping with translation services, rides to meetings, wheelchair accessibility, meetings in homes, child care, hearing-impaired devices, etc. Attends quarterly Area Accessibility Committee meetings.

Young People in AA Chair: Finds outreach opportunities for young people's events and service activities. Reaches out to universities and schools to find out if there are needs to start on-campus meetings.

Coordinates workshops aimed at young people on the Traditions and Concepts. Encourages meetings that attract young people to designate themselves as young persons meetings. Helps existing service bodies such as PI/CPC, Corrections, Treatment and Bridging the Gap with finding young speakers for panels, workshops and 12th Step calls for any young alcoholic.

GSR STATEMENT

The general service representative has the job of linking his or her group with AA as a whole. The GSR represents the voice of the group conscience, reporting the group's thoughts to the district committee member and to the delegate, who passes them on to the Conference. This communication is a two-way street, making the GSR responsible for bringing back to the group Conference Actions that affect AA unity, health, and growth. Only when a GSR keeps the group informed, and communicates the group conscience, can the Conference truly act for AA as a whole.

AA Service Manual

WHAT IS AN INFORMED GROUP CONSCIENCE?

The group conscience is the collective conscience of the group membership and thus represents substantial unanimity on an issue before definitive action is taken. This is achieved by the group members through the sharing of full information, individual points of view, and the practice of A.A. principles. To be fully informed requires a willingness to listen to minority opinions with an open mind.

On sensitive issues, the group works slowly - discouraging formal motions until a clear sense of its collective view emerges. Placing principles before personalities, the membership is wary of dominant opinions. Its voice is heard when a well-informed group arrives at a decision. The result rests on more than a "yes" or "no" count - precisely because it is the spiritual expression of the group conscience. The term "informed group conscience" implies that pertinent information has been studied and all views have been heard before the group votes.

"The A.A. Group" pamphlet-page 34

CONCEPT III
THE RIGHT OF DECISION
AT ALL LEVELS OF SERVICE

As a traditional means of creating and maintaining a clearly defined working relation between the groups, the Conference, the A.A. General Service Board and its several service corporations, staffs, committees and executives, and of thus insuring their effective leadership, it is here suggested that we endow each of these elements of world service with a traditional **"Right of Decision."**

As background for this Concept, you should be familiar with the Conference Charter and the Bylaws of the General Service Board, both of which are found in *The A.A. Service Manual*. For, except for the specific directions in these documents, every trusted servant and every A.A. entity--at all levels of service--has the right "to decide...how they will interpret and apply their own authority and responsibility to each particular problem or situation as it arises." That is, they can "decide which problems they will dispose of themselves and upon which matters they will report, consult, or ask specific directions." This is "the essence of 'The Right of Decision.'"

But this right also means the Fellowship must have trust in its "trusted servants." If the groups instruct their G.S.R.s rather than giving them a "Right of Decision," then the area conference is hamstrung. If the G.S.R.s instruct the area delegates rather than giving them a "Right of Decision," then the General Service Conference is hamstrung. As Bill points out, "our Conference delegates are primarily the servants of A.A. as they should...cast their votes...according to the best dictates of their own judgment and conscience at that time.

Similarly, if the General Service Board, acting through its subsidiary boards, "were to attempt to manage" the General Service Office and the A.A. Grapevine "in detail, then...the staff members...would quickly become demoralized; they would be turned into buck-passers and rubber stamps; their choice would be to rebel and resign, or to submit and rot.

Bill warns against using "The Right of Decision" as an excuse for failure to make the proper reports of actions taken; or for exceeding a clearly defined authority; or for failing to consult the proper people before making an important decision,. But he concludes:

"Our entire A.A. program rests squarely upon the principle of mutual trust. We trust God, we trust A.A., and we trust each other."

DISTRICT 46 MEETING FORMAT

Call to Order

Moment of Silence and Prayer

Twelve Traditions – Long Form

Call for New Business Agenda Items

Minutes from last meeting

Corrections

Approval/non-approval

GSR Statement

GSR Reports

Trusted Servant and Committee Reports

DCM

Alternate DCM

Treasurer/Alt Treasurer (& 7th Tradition)

Secretary/Alt Secretary

Schedules

Listing Chair

Web Servant

Treatment/Bridging the Gap

Corrections

Cooperation with the Professional Community (CPC)

Public Information/Phones (PI)

Grapevine/Literature (GVL)

Accessibilities

Newsletter

Archives

Third Legacy

Old Business

New Business

Items left open:

Next Meeting: Date, Time, Location

Motion to Adjourn

Responsibility Declaration or Serenity Prayer

GSR/Committee Member Monthly Report Form

Name:
Position:
Date:

SERVICE ACTIVITIES/GROUP REPORT SINCE LAST MEETING?

SERVICE ACTIVITIES/GROUP PLANS FOR NEXT BUSINESS MEETING?

ANY NEW BUSINESS/PROBLEMS OR SOLUTIONS YOU WOULD LIKE TO SHARE?

WHAT IS YOUR GROUP DOING TO REACH OUT TO THE STILL SUFFERING ALCOHOLIC?

THE TWELVE TRADITIONS Short Form

1. Our common welfare should come first; personal recover depends upon A.A. unity.
2. For our group purpose there is but one ultimate authority-a loving God as He may express Himself in our group conscience. Our leaders are but trusted servants; they do not govern.
3. The only requirement for A.A. membership is a desire to stop drinking.
4. Each group should be autonomous except in matters affecting other groups or A.A. as a whole.
5. Each group has but one primary purpose-to carry its message to the alcoholic who still suffers.
6. An A.A. group ought never endorse, finance or lend the A.A. name to any related facility or outside enterprise, lest problems of money, property and prestige divert us from our primary purpose.
7. Every A.A. group ought to be fully self-supporting, declining outside contributions.
8. Alcoholics Anonymous should remain forever nonprofessional, but our service centers may employ special workers.
9. A.A., as such, ought never be organized; but we may create service boards or committees directly responsible to those they serve.
10. Alcoholics Anonymous has no opinion on outside issues; hence the A.A. name ought never be drawn into public controversy.
11. Our public relations policy is based on attraction rather than promotions; we need always maintain personal anonymity at the level of press, radio and films.
12. Anonymity is the spiritual foundation of all our Traditions, ever reminding us to place principles before personalities.

THE TWELVE TRADITIONS Long Form

Our A.A. experience has taught us that:

1. Each member of Alcoholics Anonymous is but a small part of a great whole. A.A. must continue to live or most of us will surely die. Hence our common welfare comes first. But individual welfare follows close afterward.
2. For our group purpose there is but one ultimate authority—a loving God as He may express Himself in our group conscience.
3. Our membership ought to include all who suffer from alcoholism. Hence we may refuse none who wish to recover. Nor ought A.A. membership ever depend upon money or conformity. Any two or three alcoholics gathered together for sobriety may call themselves an A.A. group, provided that, as a group, they have no other affiliation.
4. With respect to its own affairs, each A.A. group should be responsible to no other authority than its own conscience. But when its plans concern the welfare of neighboring groups also, those groups ought to be consulted. And no group, regional committee, or individual should ever take any action that might greatly affect A.A. as a whole without conferring with the trustees of the General Service Board. On such issues our common welfare is paramount.
5. Each Alcoholics Anonymous group ought to be a spiritual entity having but one primary purpose—that of carrying its message to the alcoholic who still suffers.
6. Problems of money, property, and authority may easily divert us from our primary spiritual aim. We think, therefore, that any considerable property of genuine use to A.A. should be separately incorporated and managed, thus dividing the material from the spiritual. An A.A. group, as such, should never go into business. Secondary aids to A.A., such as clubs or hospitals which require much property or administration, ought to be incorporated and so set apart that, if necessary, they can be freely discarded by the groups. Hence such facilities ought not to use the A.A. name. Their management should be the sole responsibility of those people who financially support them. For clubs, A.A. managers are usually preferred. But hospitals, as well as other places of recuperation, ought to be well outside A.A.—and medically supervised. While an A.A. group may cooperate with anyone, such cooperation ought never to go so far as affiliation or endorsement, actual or implied. An A.A. group can bind itself to no one.
7. The A.A. groups themselves ought to be fully supported by the voluntary contributions of their own members. We think that each group should soon achieve this ideal; that any public solicitation of funds using the name of Alcoholics Anonymous is highly dangerous, whether by groups, clubs, hospitals, or other outside agencies; that acceptance of large gifts from any source, or of contributions carrying any obligation whatever, is unwise. Then, too, we view with much concern those A.A. treasuries which continue, beyond prudent reserves, to accumulate funds for no stated A.A. purpose. Experience has often warned us that nothing can so surely destroy our spiritual heritage as futile disputes over property, money, and authority.

8. Alcoholics Anonymous should remain forever nonprofessional. We define professionalism as the occupation of counseling alcoholics for fees or hire. But we may employ alcoholics where they are going to perform those services for which we might otherwise have to engage nonalcoholics. Such special services may be well recompensed. But our usual A.A. Twelfth Step work is never to be paid for.
9. Each A.A. group needs the least possible organization. Rotating leadership is the best. The small group may elect its secretary, the large group its rotating committee, and the groups of a large metropolitan area their central or intergroup committee, which often employs a full-time secretary. The trustees of the General Service Board are, in effect, our A.A. General Service Committee. They are the custodians of our A.A. Tradition and the receivers of voluntary A.A. contributions by which we maintain our A.A. General Service Office at New York. They are authorized by the groups to handle our overall public relations and they guarantee the integrity of our principal newspaper, the A.A. Grapevine. All such representatives are to be guided in the spirit of service, for true leaders in A.A. are but trusted and experienced servants of the whole. They derive no real authority from their titles; they do not govern. Universal respect is the key to their usefulness.
10. No A.A. group or member should ever, in such a way as to implicate A.A., express any opinion on outside controversial issues-particularly those of politics, alcohol reform, or sectarian religion. The Alcoholics Anonymous groups oppose no one. Concerning such matters they can express no views whatever.
11. Our relations with the general public should be characterized by personal anonymity. We think A.A. ought to avoid sensational advertising. Our names and pictures as A.A. members ought not be broadcast, filmed, or publicly printed. Our public relations should be guided by the principle of attraction rather than promotion. There is never need to praise ourselves. We feel it better to let our friends recommend us.
12. And finally, we of Alcoholics Anonymous believe that the principle of anonymity has an immense spiritual significance. It reminds us that we are to place principles before personalities; that we are actually to practice a genuine humility. This to the end that our great blessings may never spoil us; that we shall forever live in thankful contemplation of Him who presides over us all.

TWELVE CONCEPTS OF ALCOHOLICS ANONYMOUS SHORT FORM

1. The final responsibility and the ultimate authority for A.A. world services should always reside in the collective conscience of our whole Fellowship.
2. When, in 1955, the A.A. groups confirmed the permanent charter for their General Service Conference, they thereby delegated to the Conference complete authority for the active maintenance of our world services and thereby made the Conference - excepting for any change in the Twelve Traditions or in Article 12 of the Conference Charter - the actual voice and the effective conscience for our whole Society.
3. As a traditional means of creating and maintaining a clearly defined working relation between the groups, the Conference, the A.A. General Service Board and its several service corporations, staffs committees and executives, and of thus insuring their effective leadership, it is here suggested that we endow each of these elements of world service with a traditional "Right of Decision."
4. Throughout our Conference structure, we ought to maintain at all responsible levels a traditional "Right of Participation," taking care that each classification or group of our world servants shall be allowed a voting representation in reasonable proportion to the responsibility that each must discharge.
5. Throughout our world service structure, a traditional "Right of Appeal" ought to prevail, thus assuring us that minority opinion will be heard and that petitions for the redress of personal grievances will be carefully considered.
6. On behalf of A.A. as a whole, our General Service Conference has the principal responsibility for the maintenance of our world services, and it traditionally has the final decision respecting large matters of general policy and finance. But the Conference also recognizes that the chief initiative and the active responsibility in most of these matters should be exercised primarily by the Trustee members of the Conference when they act among themselves as the General Service Board of Alcoholics Anonymous.
7. The Conference recognizes that the Charter and the Bylaws of the General Service Board are legal instruments: that the Trustees are thereby fully empowered to manage and conduct all of the world service affairs of Alcoholics Anonymous. It is further understood that the Conference Charter itself is not a legal document: that it relies instead upon the force of tradition and the power of the A.A. purse for its final effectiveness.
8. The Trustees of the General Service Board act in two primary capacities: (a) With respect to the larger matter of over-all policy and finance, they are the principal planners and administrators. They and their primary committees directly manage these affairs. (b) But with respect to our separately incorporated and constantly active services, the relation of the Trustees is mainly that of full stock ownership and of custodial oversight which they exercise through their ability to elect all directors of these entities.

9: Good service leaders, together with sound and appropriate methods of choosing them, are at all levels indispensable for our future functioning and safety. The primary world service leadership once exercised by the founders of A.A. must necessarily be assumed by the Trustees of the General Service Board of Alcoholics Anonymous.

10. Every service responsibility should be matched by an equal service authority - the scope of such authority to be always well defined whether by tradition, by resolution, by specific job description or by appropriate charters and bylaws.

11. While the Trustees hold final responsibility for A.A.'s world service administration, they should always have the assistance of the best possible standing committees, corporate service directors, executives, staffs and consultants. Therefore the composition of these underlying committees and service boards, the personal qualifications of their members, the manner of their induction into service, the systems of their rotation, the way in which they are related to each other, the special rights and duties of our executives, staffs and consultants, together with a proper basis for the financial compensation of these special workers, will always be matters for serious care and concern.

12. General Warranties of the Conference: in all its proceedings, the General Service Conference shall observe the spirit of the A.A. Tradition, taking great care that the conference never becomes the seat of perilous wealth or power; that sufficient operating funds, plus an ample reserve, be its prudent financial principle; that none of the Conference Members shall ever be placed in a position of unqualified authority over any of the others: that all important decisions be reached by discussion vote and whenever possible, by substantial unanimity; that no Conference action ever be personally punitive or an incitement to public controversy; that though the Conference may act for the service of Alcoholics Anonymous, it shall never perform any acts of government; and that, like the Society of Alcoholics Anonymous which it serves, the Conference itself will always remain democratic in thought and action.

WESTERN WASHINGTON AREA EVENT CALENDAR

This is a general schedule of events that various members of the Western Washington Area (W.W.A.) participate in each year. Each item is subject to change by committee decision or necessity. The Western Washington Area Committee is comprised of current District Committee Members, Appointed Officers, Elected Officers and Past Delegates.

General Service Representatives (G.S.R.s) attend their own District Meetings monthly and the W.W.A. Assembly in October. G.S.R.s are also encouraged to participate in Area Pre-Conferences, Delegate Reports and Pre-Assembly Workshops. G.S.R.s are invited to most Area functions, but are not voting members of the Area Committee at Area Quarterlies.

Appointed Area Officers attend the W.W.A. Committee Quarterly Business Meetings, the W.W.A. Assembly and their respective Standing Committee Meetings. Representatives from each District are urged to attend the Standing Committee Meetings.

Elected Area Officers attend the W.W.A. Committee Quarterly Business Meetings, the W.W.A. Assembly and those functions which specifically necessitate their presence. For example, the Delegate and Alternate Delegate attend Pre-Conferences and Area Chairperson attends Pre-Assembly Workshops.

Western Washington Area 72 Calendar

GSR workshops are conducted at various times during the year. See the Area website www.area72aa.org.

<p>January</p> <p>Area Quarterly</p> <p>Committees: Treatment Accessibilities Web Committee</p>	<p>February</p> <p>Committees: Archives PI/CPC GVL</p>	<p>March</p> <p>PRAASA</p> <p>Committees: Corrections</p> <p>Pre-Conferences</p>	<p>April</p> <p>Area Quarterly</p> <p>Committees: Treatment Accessibilities Web Committee General Service Conference</p>
<p>May</p> <p>Committees: Archives PI/CPC</p> <p>Delegate's Reports</p>	<p>June</p> <p>Committees: GVL Corrections</p> <p>Delegate's Reports</p>	<p>July</p> <p>Area Quarterly</p> <p>Committees: Treatment Accessibilities Web Committee</p>	<p>August</p> <p>Pre-Assemblies</p> <p>Committees: Archives PI/CPC</p>
<p>September</p> <p>Committees: GVL Corrections</p>	<p>October</p> <p>Area Assembly</p> <p>Committees: Treatment Accessibilities Web Committee</p>	<p>November</p> <p>Committees: Archives PI/CPC</p>	<p>December</p> <p>Committees: GVL Corrections</p>

2008 DISTRICT 46 MOTIONS			
MOTION	TOPIC	YES	NO
08.02.01	That the secretary makes printed copies of the minutes for each GSR and committee members before each mtg	unanimous	
08.03.01	Motion submitted by Anacortes group to have AAWS consider publishing "Guideline" for groups to use in dealing with sexual predatory behavior at AA meetings.	11	1
	Revote after minority opinion given	9	2
08.05.01	Motion to send Archivist or Alternate to Ellensburg workshop on Jun 7th. All in favor. Passed		
08.06.01	Motion by Sophie to have the Grapevine/Literature Committee to have display items only. Excess literature to be sold and seed money returned to District. All in favor		
08.07.01	District inventory will be Nov 15 to facilitate servant rotation and will coincide with district meeting		
08.07.02	Debbie voted in as CPC Alternate		
08.08.01	Motion made to pay the expense for Archivist to attend next Quarterly in Longview. All in favor		
08.08.02	Motion made for District 46 to fund the Quarterly Treatment committee on 2009, approx \$200. All in favor		
08.10.01	Motion to hold Dec District 46 business meeting at KISS group in Oak Harbor. All in favor		
08.11.01	Motion: The District will follow past procedures for election of committee members. If two or more persons apply for the same position, then election will be held following the 3rd Legacy, otherwise those positions will be ratified at the December meeting. All in favor.		
08.12.01	Motion made, seconded & passed to accept the KISS group location as the alternating meeting location in Oak Harbor, beginning on 2009.		

2009 DISTRICT 46 MOTIONS				
MOTION	TOPIC	PASSED		
09.01.01	DCM will draft the District 46 handbook	Yes		
09.01.02	District 46 send the DCM to PRASSA with expenses not to exceed \$600	Yes		
09.01.03	District 46 send the Alternate DCM to PRASSA with expenses not to exceed \$600	Yes		
09.01.04	To remove the newsletter position	Yes		
09.01.05	To have Web Servant & Schedules as two separate positions	Yes		
09.02.01	To have DCM as the second signature on the checking account	Yes		
09.04.01	Reschedule July 09 District Mtg for Sunday, July 19	Yes		
09.04.02	August 09 District meeting changed to the 3d Saturday of the month	Yes		
09.04.03	That District support the Blue Box Gratitude Banquet held in November	Motion withdrawn		
May-Sep	No motions			
09.10.01	Archives not to store Area 72-related material	Yes		

	2010 DISTRICT 46 MOTIONS	
10.01.01	REIMBURSE TRUSTED SERVANTS THEIR CHOICE OF EITHER 1/2 THE IRS RATE OR ACTUAL COST FROM RECEIPT	FAILED
10.02.01	WAVERLY P. NOMINATED AS PI CHAIR	PASSED
10.02.02	MILEAGE REIMBURSEMENT NOT TO EXCEED AREA APPROVED RATE, EITHER BY RECEIPT FOR ACTUAL COSTS OR AT AREA MILEAGE RATE	PASSED
10.02.03	TO FUND FLOYD V TO ATTEND PRAASA; APPROX \$700, TO INCLUDE AN ADVANCE	PASSED
10.03.01	MOTION MADE BY SANDY C ON BEHALF OF FIDALGO GROUP: "WE MOVE THAT THE GENERAL SERVICE CONFERENCE CONSIDER ALLOWING AA GROUPS TO HAVE THE OPTION OF PURCHASING GSR KITS FOR THEIR GSRs 7 DISTRICTS TO HAVE THE OPTION OF PURCHASING DCM KITS FOR THEIR DCMs	TABLED
10.04.01	ADD SENTENCE TO THE INTERNET AS MORGAN HAS IN HER REPORT: "IF YOU WANT TO DRINK, THAT'S YOUR BUSINESS. IF YOU WANT TO STOP, WE CAN HELP. ALCOHOLICS ANONYMOUS 888.360.1564 SPEND \$175 ON GRANGE (DID NOT GET THE LOCATION) SWITCH FROM VERIZON TO MACGREGOR FOR PHONE; ADD WHIDBEY ISLAND.	PASSED
10.05.01		PASSED
10.05.02		PASSED
10.06.01	DISTRICT APPROVE FOR PUBLICATION THE PAMPHLET "SO YOU'VE BEEN ASKED TO ATTEND AA"	PASSED
10.07.01	DISTRICT APPROVE FOR PUBLICATION THE PAMPHLET "SO YOU'VE BEEN ASKED TO ATTEND AA"	TABLED
10.07.02	AUTHORIZE PI CHAIR PRINT 1000 COPIES AT DISTRICT EXPENSE	PASSED

YY.MM.##	DISTRICT 46 MOTIONS - 2011	
Passed		
11.02.01	Motion for \$50 for April GSR workshop	passed
11.03.01	Formation of Financial Ad Hoc Committee	passed
11.04.01	Motion to list hotline number in Plaid Book and meet deadline to pay annual cost of \$84	passed
11.06.01	Motion that District pay for the price of covering the manuscripts (covers for handbooks? ? ?)	passed
11.09.01	Motion to pay max of \$200 to GSRs whose groups cannot afford to pay to attend Assembly	passed
11.10.01	Motion to replace recording Secretary with current Alt Secretary, Jenni S	passed
11.11.01	Motion to add "How are we reaching out to the alcoholic in our communities?" to GSR/Committee report form	passed
11.12.01 PR and contributions	District 46 prudent reserve is \$2000. At the January District meeting each year, any funds in excess of \$1800 will be split evenly and forwarded to GSO and Area 72. Four digit zip code extension should be included to both Area 72 and GSO. These can be located at www.usps.com	passed
11.01.02	Motion to donate \$50 to GST and \$50 to Area	passed
11.02.02	Motion to purchase 12 AA Service Manuals immediately	passed
11.04.02	Motion to purchase "The Book that Started It All" for traveling Archives display; approx \$65	passed
11.09.02	Motion to reimburse Sandy C for additional cost to attend Local Forum	passed
11.11.02	Motion adding items to business agenda (housekeeping)	passed
11.12.02* PRAASA	At the November meeting, the District will review available finances, the location and cost of PRAASA, and determine whether or not the District will fund a representative to PRAASA in March of the following year. If the District will fund one or more people to PRAASA, the amount to be used for PRAASA will be set aside, separate from the determination of the prudent reserve and distribution of funds to GSO and Area 72.	passed
11.01.03	Motion to keep calendar (in the handbook)	passed
11.02.03	That the Treasurer's Report list specific expenditures associated with checks issued	passed
11.10.03	Motion for Elmer R to serve as Alt Treasurer	passed
11.11.03. Travel Reimbursement Policy	<ol style="list-style-type: none"> 1. Available to any District Officer for District meetings, up to an annual per person maximum of \$75 per year. 2. Standing Committee Chairs are funded to their respective Area standing committee quarterlies, up to an annual per person maximum of \$250 per person. 3. DCM and Alternate DCM are funded to the 3 Area Committee Quarterlies, the Area Assembly, Pre-Assembly, Pre-Conference and Delegate's Report. 	passed
11.12.03 Guidelines	Current Financial guidelines will be updated, based on any financial motions passed and included in District 46 Handbook.	passed
11.01.04	Motion to accept and print handbooks	passed
11.11.04. Mileage allowance	District Officers will be paid for allowable mileage up to the IRS business rate. Mileage reimbursement is to be accompanied by a map of total miles travelled. The trusted servant has the option of requesting any mileage amount lower than the IRS business rate, or provide receipts for gas or travel expenses. It is recommended that even if reimbursement is not being requested, that eligible mileage be reported to provide information for potential future needs.	passed
11.12.04 Copy Expense	Trusted Servants will be reimbursed with receipt for up to \$10 per occurrence.	passed

11.11.05. DCM Expense Allowance	Total annual expenses for the DCM, as described in 11.11.03 Travel Reimbursement Policy, are allowed up to a \$1200 annual maximum.	passed
11.12.05	Motion to end reimbursement of any more bills from July Area Quarterly hosted by District 46	passed
11.01.06	Motion to send one representative to PRAASA with cap	passed
11.11.06. Alternate DCM Expense Allowance	Total annual expenses for the Alternate DCM, as described in 11.11.03 Travel Reimbursement Policy, are allowed up to a \$900 annual maximum.	passed
11.11.07. District Officers Expense Allowance	Total expenses for District Officers, as described in 11.11.03 Travel Reimbursement Policy, are allowed with the following annual maximums per person: \$75 for travel to District Meetings; \$250 for Area standing committee quarterlies.	passed
11.11.19. 7 th Tradition	7 th Tradition to be observed at each regular district meeting.	passed
11.11.08. Line Item Annually Approved Expenses	The following items will be approved annually, or recommendation made for any increase or decrease: Archives Storage, District Meeting Rent, Meeting Schedule Printing, P.O. Box Rental, Telephone Answering Service, Telephone/AT&T, Phonebook listings, Web hosting/domain fees, Committee Literature, Committee Copies.	passed
11.11.09. Archives storage	\$320 Annually, payable at \$80 quarterly to Northwest Mini-storage, 3250 Goldie Rd., Oak Harbor, WA 98277.	passed
11.11.10. District Rent	\$240 annually, offered to all District Meeting hosts at \$20/meeting, including Island events.	passed
11.11.11. Meeting Schedule Printing	\$500 annually based on monthly schedule printings.	passed
11.11.12. PO Box Rental	\$80	passed
11.11.13. Telephone Answering Service (BES)	\$717. Business Extension Services, 2009 Iron Street, Bellingham, WA 98225. The answering service: minimum monthly billing is \$47.50 for normal number of calls, with additional \$.50/call over basic volume.	passed
11.11.14. Telephone AT&T	\$415 [phone line, billed monthly]	passed
11.11.15. Telephone Listings	\$178 [Yellow pages: San Juan Island/Anacortes and Whidbey Island]	passed
11.11.16. Web Fees	\$70 payable annually.	passed
11.11.17. Committee Chairs Literature	\$400 annually is available to the Committee Chairs as aggregate, distributed based on request approved by District motion and vote.	passed
11.11.18. Other expenses requested	Committee chairs may request any funding in excess of budgeted allowance, as may be needed, subject to availability of funds and District approval.	passed

11.11.20. Expense Form	Expense form must be completed and submitted to the District Treasurer in advance for travel or literature, to be sure that funds are available; whether for advance or reimbursement. Receipts and form must accompany reimbursement requests.	passed
Failed or not passed		
11.11.21	Adopt Budget Possibility A (for 2012)	
11.10.02	Kathy to be new GVL Chair	appointed position
11.01.01	Motion to change the prudent reserve	failed
11.03.02	Motion to table all financial motions until the Ad Hoc Committee reports back; minority opinion heard; re-voted	failed
11.03.03	To table financial decisions until taken back to groups	failed
11.01.05	Motion to send DCM/Alt DCM to PRAASA with cap on funds	failed
11.12.06	Motion to hold all District meetings in Anacortes for one year, to be evaluated in Dec 2012	failed
11.08.01	Motion that District allocate money to subsidize GSRs to attend Assembly, NTE \$1000	tabled

Note: This record was created after the fact rather than in real time, reconstructed using what records were available after the year ended.

*superseded by 14.05.01

YY.MM.##	DISTRICT 46 MOTIONS - 2012	
Passed		
12.02.01	Sandy voted in as Alt DCM	passed
12.03.01	Motion to reimburse travel expenses of \$100 each for Area 72 Alt Treasurer and Alt Delegate to attend District 46 meeting	passed
12.04.01	Motion that the Whidbey Island groups host a pot luck for the July District meeting and form a committee	passed
12.05.01	We move that District 46 establish \$500.00 reserve in a savings account, and a \$1,500.00 operating fund. Any distribution of funds would be in excess of these two funds.	passed
12.07.01	That Roger T. be the back-up co-signer on checks	passed
12.08.01	Motion to table approval of treasurer's report, pending treasurer being present to answer questions	passed
12.09.01	Motion to pay Weebly.com for 2 year subscription for website	passed
12.09.01	Motion to replace current Treasurer with Treasurer-elect now	passed
12.10.01	Motion to hold Oak Harbor District meetings at the Oak Harbor Group location (350 NE 7 th)	passed
12.11.01	Motion to not fund a representative to attend PRAASA 2013	passed
12.12.01	That the District Treasurer, District Alternate Treasurer, and one Designated Signer (an AA member within the District) be designated as Signature Card Holders. In the event that any of these positions is vacant, the District Committee will determine the Signature Card Holders for the duration of the vacancy.	passed
12.01.02	Require two signatures for every reimbursement.	passed
12.02.02	Motion to apply \$300 for new Alt DCM to attend PRAASA	passed
12.09.02	Motion to reimburse travel expense of \$65 to Area 72 Alt Chair for facilitation of elections	passed
12.11.02	Sandy C elected to Alt Treasurer position	passed
12.06.01	That Roger R. be the back-up co-signer on checks	tabled
12.05.02	Motion that funds in excess of operating fund and reserve be distributed evenly between Area 72 and General Service Board	tabled
12.04.03	We are so moved to request that District 46 lower its prudent reserve to \$1500 from its present \$2000	withdrawn

Failed or not passed

	Election of District Trusted Servants: DCM-Gerry M, Alt DCM- Elmer R, Secretary-Kristin A, Alt Secretary-Molly E, Treasurer-Boyce Dick, Alt Treasurer-None	
12.04.02	Lisa K to replace Terry H as web servant	(appointed position)
12.07.02	Conduct a financial audit	deferred until needed
12.01.01	Convert the Ad Hoc Financial Committee into an on-going Financial Steering Committee	failed
12.01.03	Request that advances be listed in the Treasurer's Report with what they are for	no objection

YY.MM.##	DISTRICT 46 MOTIONS - 2013	
-----------------	-----------------------------------	--

Passed

13.01.01	That District reimburse \$100.00 for paper supplies & copies for Feb 10 GSR School	passed
13.05.01	That Boyce and Sandy swap positions: Sandy, Treasurer; Boyce, Alt Treasurer	passed
13.06.01	Request up to \$125.00 for June 29 Delegate's Report Picnic supplies	passed
13.07.01	That the District increase the number of printed schedules to 500 per month	passed
13.09.01	To remove the requirement for two signatures on check	passed
13.12.01	To set aside \$700 to send DCM (or a substitute) to PRAASA, March 2014	passed
13.05.02	That District reimburse Ron P. Pl Chair, \$29.22 for contact cards	passed
13.05.03	That District reimburse Jenni S. CPC Chair, \$110.97 (amended to \$119.97) for literature	passed

Failed or not passed

13.02.01	Add Web Servant Committee Quarterly Travel to Budget Possibility A (see page 1) for 2013 Budget	done
13.08.01	That the District make a contribution to GSO for service kits.	failed
13.07.02	That the entire 7 th Tradition collection be given to the Langley Group on 7/20/13	failed

YY.MM.##	DISTRICT 46 MOTIONS - 2014	
Passed		
14.03.01	To add an additional line to the budget for those committee chairs who currently have travel budgets, labeled "expense non-travel" in the amount of \$100 annually	passed
14.05.01 PRAASA	Motion to amend 11.12.02 to read: At the November meeting, the District will review available funds, the location and cost of PRAASA, or a Pacific Regional Forum, or the PNW Conference, and determine whether or not the District will fund a representative to PRAASA, or a Pacific Regional Forum, or the PNW Conference, in the following year. If the District will fund one or more people to PRAASA, or a Pacific Regional Forum, or the PNW Conference, the amount to be used will be set aside, separate from the determination of the prudent reserve and distribution of funds to GSO and Area 72."	passed
14.06.01	That the 2014 Budget presented by the Financial Ad Hoc Committee be approved	passed
14.07.01	That we have paper schedules updated and printed by Bayshore Office Supply	passed
14.09.01	To that the term "District Registrar" be changed to "District Listing Chair"	passed
14.03.02	That the District pay \$20 per meeting to Oak Harbor and Anacortes Group locations and up to \$50 per meeting to other host sites (islands, Langley park)	passed
14.07.02	To approve the revised draft District 46 handbook as submitted by the ad hoc committee (Sandy C, Ginger R, George C, Gerry M)	passed
14.03.03	That District 46 make a March contribution to both Area 72 and GSO in the amount of \$250 each, then commencing in April make a monthly contribution of \$50 each to Area 72 and GSO	passed

Failed or not passed

14.06.02	That we take back to our groups to see what they want to do about schedules printed on colored paper	failed
----------	--	--------

Passed

15.01.01	Motion to elect Glenda Campbell Treasurer	passed
15.01.02	Motion to finance \$800 to send Elmer R, DCM, to PRAASA	passed
15.09.01	Motion to accept Ad Hoc phone committee report	passed
15.09.01	Motion to discharge Ad Hoc phone committee	passed
15.10.01	Motion to elect Linda F to Alternate DCM position	passed
15.12.01	Motion to send Elmer R, DCM, to PRAASA	passed

Failed or not passed

YY.MM.##	DISTRICT 46 MOTIONS - 2016	
Passed		
16.02.01	To request that the Area place GSC agenda items on the Area website	passed
16.05.01	Direct Area 72 Webservant to provide District 46 with a written timeline on when the District 46 will be updated on the Area website including meeting listings by District and by city	passed
16.06.01	A subscription to the Grapevine to be purchased for Island Hospital and Whidbey General Hospital each for year-to-year renewal according to the District budget	passed
16.11.01	Amend October minutes to replace names with positions	passed
16.12.01	Accept September minutes as they are	passed
16.12.02	Remove the statement regarding finances from the August minutes	passed
16.12.03	Send DCM to PRASSA 2017	passed

Failed or not passed

16.08.01	That any motion, or amendment to an exiting motion, passed during the remainder of the current term (Panel 65) affecting reimbursements to District 46 Trusted Servants take effect in the next rotation starting January 2017 and not before	failed
----------	---	--------

YY.MM.##	DISTRICT 46 MOTIONS - 2017	
----------	----------------------------	--

Passed

17.01.01	Motion to fund the DCM to attend PRAASA 2017 at \$650.00	passed
17.02.01	Election of John Delourme as District Alternate Treasurer	passed
17.02.02	Motion to spend \$100 for pizza at GSR School in April 2017	passed
17.03.01	Election of Emilie Novak as District Recoding Secretary	passed
17.03.02	Motion to accept draft 2017 District budget	passed
17.03.03	Motion to set aside \$600 for 2017 PNC hospitality	passed
17.04.01	Motion allowing the Treasurer to make general ledger adjustment of \$3.74 to record accrued interest carried over from previous rotation and correct reconciliation report	passed
17.07.01	Motion to reimburse YPAA visitors at August 2017 District meeting	passed
17.08.01	Motion to send an additional \$1000 each to GSO and Area 72 at this time	passed
17.09.01	Motion to present Michelle at Bayshore Office Supply for voluntary work on re-formatting the District schedule and to reimburse Linda Flodquist \$50	passed
17.09.02	Motion to create an appointed District Young People's Chair position with an annual budget equal to other District Chairs that do not have Area Quarterlies	passed
17.10.01	Motion to purchase a case of pocket Big Books for groups to distribute as they choose	passed
17.11.01	Motion to have four, quarterly workshops, one per quarter, in 2018, starting in March 2018, with a budget of \$500 per workshop, and that \$2,000 be set aside in the budget for those.	passed

Failed or not passed

17.17.0	Motion to give up the 7 th Tradition at District meetings	failed